



**THE VALUE  
OF ONE.  
THE POWER  
OF MANY.**

## Letter to an Elected Official Template

*(Date)*

*(Name)*

*(Name of Municipality)*

*(Address)*

Dear *(Name)*,

National Volunteer Week (NVW) is April 18-24, 2021. This week is set aside each year to recognize and thank volunteers around *(municipality)* and Canada for the time and energy they contribute to causes that benefit our communities. NVW is also an opportunity to promote the benefits of volunteering to individuals and society.

The National Volunteer Week theme for 2021, **The Value of One, The Power of Many**, reflects on the awe-inspiring acts of kindness by millions of individuals and the magic that happens when working together towards a common purpose. This past year, considering the impact of the COVID-19 pandemic, we have seen people supporting family, friends, neighbours, and strangers, people standing up to systemic racism, and people sharing insights on how to create a more just and equitable society. We recognize the value of the caring and compassion that each one has shown another and the power of people, organizations, and sectors working together. Each of you is at the heart of providing good services to Canadians.

*(Your organization)* is a partner in *(name of local initiative/event)*, which takes place during NVW. In conjunction with over *(number)* other communities around *(region/province/territory)*, we have planned activities to mark the week in *(municipality)* and hope you will be able to attend *(name of event)* on *(date, time)* at *(location)* to *(indicate what you would like them to do, such as proclaim NVW, give opening remarks at a ceremony, etc.)*.

We hope that *(municipality)* will show its commitment to *(municipality)*'s volunteers by *(providing/ participating in/partnering in)* these activities.

Sincerely,

*(Name and Title)*

*(Organization)*

*(Contact Information)*